

THE INSTITUTE OF BREWING & DISTILLING - Asia Pacific Section

MINUTES OF 6th ANNUAL GENERAL MEETING - held at the Stamford Hotel, Adelaide, South Australia on Wednesday 15th September 2010 at approx. 1745 hrs

1. OPENING

The Chairman, Jeff Potter, opened the meeting and welcomed 13 members.

2. NOTICE OF MEETING

The Secretary, Robert Greenaway, tabled confirmation that the Notice of Meeting had been posted or emailed in 24th August 2010, thereby complying with Rule 11.3 of the Company. The Secretary confirmed that a quorum of members was present.

3. APOLOGIES

The Secretary read out and received a list of apologies from absent members – John & Margaret Harvey, Barry Sexstone, David Meads, Tim Cooper, Terry Kavanagh, John Armitt, Mont Stuart, Leighton Bullock, Gary Bett, Robert Redford, Bill Taylor, Donald Nelson, Trevor Perryman, Lachlan Paul and Mark Goldsmith.

4. MINUTES OF 5th ANNUAL GENERAL MEETING

Minutes of the 5th Annual General Meeting of The Institute of Brewing & Distilling Asia Pacific Company Limited, held on the Gold Coast, Queensland on 24th September 2009, copies of which had been distributed to members, were taken as read and received as a true record of that meeting on the motion of Gary Blomeley and seconded by Roger Bussell.

CARRIED

There was no business or discussion arising from the Minutes.

5. DIRECTORS' REPORT

The Chairman stated that copies of the Report of the Directors for the year ended 30th June 2010 had been posted on the Section website and also posted to non-email members and further copies were available to the meeting. The Report was taken as read and received on the motion of Roger Bussell and seconded by Michael Stoneman

CARRIED

There was no business or discussion arising from the Report. It was adopted by a motion from Michael Stiff and seconded by Peter David. **CARRIED**

6. FINANCIAL REPORT

The Chairman informed the meeting that abbreviated reports of the audited Financial Accounts for the year ended 30th June 2010 had been posted on the Section website and also posted to non-email members and further copies were available to the meeting. The accounts were taken as read & received on the motion from Michael Stiff & seconded by Michael Stoneman. **CARRIED**

There being no discussion the Accounts were adopted on the motion of Gary Blomeley & seconded by Nick Sterenberg.

CARRIED

7. ELECTION OF AUDITOR

Jeff Potter seconded the Board's nomination of Danby Bland Provin of East Hawthorn, Victoria to be appointed as Auditors of the Section's accounts for the year ending 30th June 2011 following the transfer of accounts over from Perth. **CARRIED**

8. ELECTION OF ORDINARY MEMBERS TO THE BOARD OF MANAGEMENT

The Chairman informed the meeting that there were six vacancies on the Board of Management and the following nominations had been received & proposed by the Committee:

Mr David Meads who retires on rotation but is available for re election

Mr Michael Stiff who retires on rotation but is available for re election

Mr Michael Stoneman who retires on rotation but is available for re election

The following were also nominated;

Mr Robert Greenaway for the retirement of Mr Roger Bussell by Mr Jeff Potter, sec. by Mr D O'Neil

Mr Peter David nominated by Mr C Sproats, sec. by Karli Small

Mr Steve Exinger nominated by Mr M Stoneman, seconded by Ms Tina Panoutsos.,

The nominations were seconded by Roger Bussell and, there being no further nominations, the Chairman declared them duly elected. **CARRIED**

10. ELECTION OF COUNCIL & UK REPRESENTATIVES

The Chairman announced that the Board had nominated the following members of the Institute, including that resident in the UK, to represent the Section at meetings of Council and its various sub-committees for 2010/2011:

Council: Mr Jeff Potter
Mr Robert Greenaway

IBD UK Committees & alternate: Mr M J Butterworth

Michael Stoneman seconded the nominations as a group.

CARRIED

The Chairman declared the election carried and thanked the UK-based representative for his efforts and support in the past.

11. CONSTITUTION

The Chairman gave a brief explanation as to why a new constitution was required principally to align with the new Board structure. It was highlighted that Dibbs Barker of Brisbane were consulted for legal advice for conformance of the document to the Companies Act.

The constitution was placed on the website with the current constitution with highlighted changes.

Mr Roger Bussell proposed the new IBD AP constitution be received and adopted. Seconded by Peter David - **CARRIED**

12. BOARD OF MANAGEMENT -BOM

The Chairman gave a brief update on the BOM – five meetings had been held in the year, mainly telephone conferences.

Key activities included;

- Restructuring of the Regional Committee to become a more business focus BOM.
- Adopting the 5 year Business Plan and now working on the “how and whom”.
- Development of a new Constitution.
- A very successful Gold Coast Convention in March 2010.
- Progress to appoint a Training Development Manager with focus in Asia
- Strengthening ties and membership with Craft Brewers
- Retirement of Mr Roger Bussell with the appointment of Mr Robert Greenaway as Secretary.

13. GENERAL BUSINESS

- The Chairman acknowledged the valued services our Past Secretary Mr Roger Bussell FIBD has contributed to the IBD and the Brewing Industry in general. Jeff presented Roger with a Certificate and card sent from Head Office in London.
- The Chairman also acknowledged the fine achievements of Lachlan Paul of SAB and Andrew Morgan-Jones of Malt Shovel Brewery in the IBD Diploma examinations. Presentations of the Awards will be made at Regional Meetings.

The Chairman thanked members for their attendance. He then closed the meeting at ~1815 hours.

Minutes signed as true record

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Chairman

Date:

RWG: 16th Sept 2010